

SHORT LEARNING PROGRAMME ON MIDDLE MANAGEMENT

In a fast-changing South Africa, it is imperative that managers will equip themselves with **cutting-edge knowledge and skills**, especially insights regarding the latest developments in the business environment. The challenge is to develop skills and obtain the knowledge to convert challenges into opportunities, creating value for companies and the country. The **Middle Management Programme (MMP)** is a people development programme that focuses on equipping middle-level managers with appropriate skills to enhance their value-adding ability. The course runs over a period of twelve months. The MMP is a well-branded programme with an excellent reputation in the market.

ADMISSION REQUIREMENTS

Managers in staff and line positions with at least two years experience.

Individuals regarded by the organisation as managers with potential for advancement and who require further skills and knowledge to enhance their managerial effectiveness. These individuals should also have matriculation status and be able to join a syndicate group.

PROGRAMME OBJECTIVE

The objective of the programme is to provide sound academic and professional training to equip middle managers with skills to create additional value for companies and South Africa. Participants will not only be trained in their field of specialisation, but will also be subjected to a broad field of functional management. Functional co-ordination or integration is emphasised in this programme.

STUDY UNITS

- ❖ LABOUR RELATIONS
- ❖ MANAGEMENT ACCOUNTING
- ❖ MANAGEMENT LEADERSHIP AND ORGANISATIONAL BEHAVIOUR
- ❖ OPERATIONS MANAGEMENT
- ❖ FINANCIAL ACCOUNTING
- ❖ MANAGERIAL ECONOMICS
- ❖ MARKETING MANAGEMENT



Two full-time study schools of one week each, spread over a period of 10 months, are presented to enhance intensive contact between lecturers and participants.

Dates for contact sessions:

25 - 29 March 2019

15 - 19 July 2019

Articulation

The executive programmes of the NWU Business school have been structured in such a way as to present a path for furthering academic learning. The Post Graduate Diploma (PgDip) could be applied for upon successful completion of the training programs as stipulated below. The PgDip is presented on an honors level which is a prerequisite for application for the MBA.

In order to achieve this objective, the executive training programmes are to be completed in the following order:

Short Learning Program on Fundamental Management



Short Learning Program on Middle Management



Advanced Short Learning Program on Strategic Management

Please take note that RPL is university and faculty specific and might not be according to other universities' subject matter requirements.

Contact details:

Registrations: Marni Young - 018 285 2325
marni.young@nwu.ac.za

Head of department: Rentia Conradie - 018 285 2825

Short Learning Programme on MIDDLE MANAGEMENT (MMP) APPLICATION FORM

Applications must be accompanied by:

- Proof of highest qualification achieved
- Two clear recent passport-size photographs
- A letter from the participant's employer in which:
 - the employer certifies that the participant meets the requirements; and
 - the employer grants permission for the participant to participate in the programme
- A certified copy of your Identity Document.
- Strictly confidential
- Please complete in type or print-hand



NB! latest version of **ADOBE ACROBAT READER** before attempting to complete the form.

A. Personal information

Initials and surname Title

Names Nickname

ID no. Date of birth

Home address

Postal code

Tel no. (H) Area code No. Cell no.

Nationality

E-mail

Postal address (if different from home address)

Postal code

Work address

Postal code

Tel no. (W) Area code No. Fax no. Area code No.

B. Post-school activities

Complete in reverse order (starting with the most recent) all tertiary academic work, including qualifications (compulsory for evaluation purpose).

University/College/Technicon	Period (Year)	
	From	To

Name of Degree/Diploma/Certificate	Study completed	
	Yes	No



Delivered by

The Unit for Continuing Education

C. Employment Record

Please record your most recent positions of employment, starting with your present position.

Name of Company	Industry	Title or Position	Date	
			From	To

Controlling Company _____

Subsidiary/Section _____

Nature of Business _____

Title Position _____

Number of Employees _____

Number of Years in Position _____

The NWU School of Business & Governance places great emphasis on the condition that participants should be able to work in a small study group. This enables them to learn from each other. To facilitate this process, you are requested to supply a short description of your present obligations and responsibilities in your organisation.

Signature of Candidate

Date

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Please email completed form to:
marni.young@nwu.ac.za