

INSETA Monthly Review

The latest news, off the press, to you
October 2006

INSETA has reintroduced its newsletter on a monthly basis. The snippets included here are usually supported by further information on the website, so please visit www.inseta.org.za.

In this month's issue, we cover:



- INSETA signing the Joint Implementation Plan (JIP) Agreement
- The recent SMME and Provider information sessions held regionally
- The SDF Training Course
- Application dates to note – and issues raised regarding applications through the assessment process
- Coaching and Mentoring Training – last courses being run
- Mandatory Grant Payment dates
- New INSETA staff

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INSETA, SAQA and the JIP Agreement

"...skills are the backbone on which every successful economy relies..."
Deputy President, Phumzile Mlambo-Ngcuka



Samuel Isaacs, CEO of SAQA and Mike Abel, CEO of the INSETA

INSETA and SAQA have agreed to make use of the Joint Implementation Plan (JIP) model whereby SAQA manages the process on behalf of the sector.

What a JIP between the INSETA and SAQA will mean is that the Insurance and Investment sector will identify the qualifications and standards that are required for the sector to enable the people working

in the sector to meet legislative and regulatory requirements, and for the sector to provide the best possible service to its clients. These needs will be collated by the INSETA using direct inputs from the various stakeholders in the sector and the training needs listed in the Workplace

Skills Plans submitted by levy-paying organisations. These needs will be conveyed to SAQA who will then manage the generation of the required qualifications and standards.

The JIP process is this:

- The identified qualifications are written into the JIP agreement and a business plan is drawn up for the generation and registration of each qualification
- SAQA appoints a consultant to work with designated Task Teams. Task Team members are appointed from the sector and consist of SBG members, people nominated by the organisations that need the qualification, stakeholders such as the Financial Services, Board, etc.
- SAQA makes the necessary logistics arrangements for the Task Team meetings
- SAQA manages the work of the consultant to ensure that deadlines are met and quality maintained
- SAQA ensures that consultation is done with the sector. All interested stakeholders are consulted on an ongoing basis and drafts made available for comment during the generation process
- SAQA arranges the relevant SGB meetings for the qualifications to be signed off and handles the registration process.

The adoption of the JIP model does not change the way in which qualifications are identified for the sector nor the way in which the learning contained in qualifications is derived at. These tasks will still reside in the Insurance sector. What is changed is the management of the generation process.

Shirley Steenekamp, INSETA's Skills Development manager tasked with managing the JIP process for INSETA



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SMME and Provider Information Sessions Feedback

The feedback from these sessions has been extremely useful both for INSETA to keep in touch with the issues that stakeholders are facing, as

well as open discussions for the stakeholders with INSETA on their needs in specific SMME and Provider areas.

Some the comments from the stakeholders on these sessions were:

"More insights into the benefits of INSETA"

"A very positive interaction"

"I understand the processes better, especially on vouchers, learnerships and internships"

"I am starting to understand the SA education and skills development process"

"I have been able to make my point in regard to the lack of uniformity in training provider courses"

"I am able to see where I am as an SMME, and pave a way forward"

"Gained a broader knowledge of what the SETA can provide for us"

"Brokers can be involved in training opportunities!"

"Good forum to air problems, brings unresolved issues to the attention of INSETA"

"Good opportunity to network with other providers"

Provider Training Sessions on the NLRD uploading

Hands-on sessions are being arranged for Providers in which Deloitte will provide training for those requiring assistance.

Tentative dates are for the end of October; dates and venues will be confirmed to those providers who participated in the recent information sessions.

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Skills Development Facilitator (SDF) Training Course

INSETA and CCI have agreed to run additional courses in Western Cape, Gauteng, KwaZulu Natal and Eastern Cape to accommodate need, should this be necessary. These will take place in early 2007. If you require any information on the course, please contact Stephan van der Merwe at svdmerwe@ccionline.co.za. The course is fully funded by INSETA.

Peter Veale on the SDF course: "I now do my job better. But even more than this, I can offer a much improved service and range of products. My earnings ability has sky-rocketed. And if a skills programme is supposed to enable a learner to earn an income, this SDF programme is a perfect example. It certainly worked for me".

If you'd like to read Peter's full description of the course, please go to www.inseta.org.za.

We encourage those who want to develop the capacity in their companies for strategic skills planning and skills development to attend this course.

Applications and Dates to diarise

Learnerships

Internal assessment processes,
approval of applications

**1st September 2006 –
31st October 2006**

Provisional allocations sent to applicants

1st November 2006

All learner agreements signed and submitted to INSETA

15 December 2006

The Learnerships Division has worked intensively on assessing the applications received. Applicants are currently receiving feedback on their applications to ensure that all outstanding documents are received.

INSETA's Learnerships Division requests that cognisance is taken of the following issues, highlighted by the assessment process:

1 Participation in INSETA programmes

In order for **employers** to participate, they must be:

- Registered with the INSETA
- Be levy-payers
- Have proof of exemption if necessary
- Employers should only apply using their own SDL number.

2 Training Providers need to be:

- Accredited with the INSETA
- Accredited for the specific qualification they wish to participate in
- Ensure that the Assessor/Moderator list is current, ie. kept updated

3 Assessors need to ensure that they are:

- Registered with the INSETA
- Registered for the specific qualification
- Ensure that the registration status is current

4 Moderators need to ensure that they are:

- Registered with the INSETA
- Registered for the qualification/unit standards
- Ensure that their registration status is current

5 Qualifications applied for must be:

- Registered with SAQA, on the NQF
- Current and not expired

Bursaries and Vouchers

INSETA encourages companies and individuals to use these tools to embark on the training required.

Please refer to the **INSETA Bursary Policy** on the website www.inseta.org.za for details of the application process or contact the INSETA Programme Office on 011 797 5448.

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The Vul'indlela Programme

This is a life skills programme designed specifically for men to assist them in coping with the challenges they face in their working lives as well as their personal lives.

The course will be starting in early 2007 and we will keep you posted with the details.

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Coaching and Mentoring Training

Coaching and mentoring is much needed in South Africa and is an important contribution to the development of employees. The **last session** of these courses are being run on:

- **Coaching** on 20-21 November 2006
- **Mentoring** on 22-23 November 2006

A few comments from those who have done the course:

“The sharing of different experiences was valued so much”

“We need to find ways, different ways to guide people. The more methods and tools, the higher the success rate will be”

“The whole learning experience was very positive and I was also able to build a network with other mentors across the industry”

Please go to www.inseta.org.za for more information on the Coaching Course and the Mentoring Course, or contact Steven le Roux on 012 323 3447 or steven@projectliteracy.org.za.

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Mandatory Grant Payment dates

Future payment dates for Workplace Skills Plans Year 7 and ATR year 6 mandatory grants are as follows:

30 November 2006	2 nd Annual Training Report Year 6 and Workplace Skills Plan Year 7 Grant Payment
28 February 2007	3 rd Annual Training Report Year 6 and Workplace Skills Plan Year 7 Grant Payment
31 May 2007	Final Annual Training Report Year 6 and Workplace Skills Plan Year 7 Grant Payment

Each company will receive electronic notification that a payment has been made.

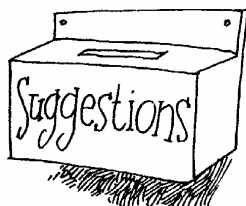


Another new Inseta staff member

Kim has joined the Skills Development Division of INSETA as an Administrator. No-one is happier to have her here than Shirley Steenekamp, after William Fisher's departure to the ETQA division in September.



Kim Pretorius



If you have any comments or feedback, we'd really like to receive them. Please do contact us.

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