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INSURANCE SECTOR EDUCATION
AND TRAINING AUTHORITY

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Invitation
for the

**NOMINATIONS ON THE INSETA MANAGEMENT
DEVELOPMENT PROGRAMME -**

**THE ADVANCED CERTIFICATE IN
MANAGEMENT PRACTICE -**

NQF LEVEL 6



Henley
Business School

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The Insurance Sector Education and Training Authority (INSETA) hereby invites your nominations on its Management Development Programme, which will be known as the MDP Advanced Certificate in Management Practice (ACMP) offered through Henley Business School.

INSETA is pleased to announce that applications for the 2020 intake will open in November 2020.

The 2021 intake will commence in February 2021, and will span approximately eight to nine months, to end in September 2021. Classes will, in the first instance, commence virtually with the possibility of face-to-face classes resuming when it will be deemed safe to do so.

This is an intensive programme, delivered in collaboration with Henley Business School, an international business school with a local flavour. Henley is triple accredited with both global accrediting and industry bodies and locally with the Council on Higher Education as a premium Higher Education and Training Institution. INSETA is proud to be associated with this programme.

The programme is offered as a full qualification, bearing 120 credits, with 1200 notional hours. The accreditation therefore requires delegates to attend all days as stipulated and missing more than 2 days of class may affect attaining the qualification.

The programme is open to middle managers in the sector who have been earmarked as future leaders in their organisations and beyond.

The programme will focus on the accelerated development of middle managers who meet the National Skills Development Strategy (NSDS) III transformational imperatives. Accordingly, INSETA's equity targets of 54% female, 85% Black and 4% disabled will be a consideration in the selection process.

In addition to the above, the following qualifying criteria will need to be factored into the successful applications:

1. Potential candidates require a matric certificate plus a **Higher Certificate (at NQF level 5)** – RPL opportunities exist for potential candidates with relevant management experience (at least 5 or more years) and a drive to perform, but only 10% of the cohort may have access via RPL.
2. Potential candidates should have at least 3-4 years middle management experience.
3. A formal role in a management position in order to contextualise assignments in the workplace.
4. Potential candidates may not be registered with another learning institution to do a formal programme during the lifetime of the ACMP MDP programme.
5. The ideal candidate is a good performer with potential and talent, and:
 - a. A high level of self-discipline and drive
 - b. Strong business communication skills – both written and verbal
 - c. Is au fait with MS Office and the internet (more so now than before)



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- d. Is part of the decision-making process around his/her nomination – ie: hand not forced
- e. Has a good support system at work and at home (obviously not always feasible)
- f. Is fully engaged in a particular senior management role with a future in the same, even if for the duration of the programme and even if new in the role; and
- g. Is prepared and able to balance conflicting demands (and to sacrifice something in order to further his/her own development).

6. Potential candidates must be available to attend classes on the following programme dates:



Henley Business School

AFRICA

NB: Please note that all accepted delegates traveling outside of Gauteng for contact sessions at Henley Business School Africa Campus are required to travel at their own expense.

Block	Days	Start Date	End Date
Block 1 - Foundations of Systemic Management	5	8 February 2021	12 February 2021
Block 2 - Business Acumen	5	29 March 2021	2 April 2021
Block 3 - Organisational Development & Change	5	24 May 2021	28 May 2021
Block 4 - Synthesis & Integration	4	2 August 2021	5 August 2021
Block 5 - Action Learning Presentations	2	6 September 2021	7 September 2021

To ensure dedicated attention and to optimise learning, the class size will not exceed 25 delegates, and all teaching/classes will be held in Gauteng/virtually.

Candidates are to apply via (insert application link here); and are requested to submit the following supporting documents:

1. Certified copy of ID
2. Certified copies of qualifications/transcripts
3. Latest copy of CV

Please see the application link below:

<https://henleyscout.com/ApplyScreening/?intClassID=644#about>

Closing date for applications and supporting documents is 8 January 2021.

Successful and non-successful candidates will be notified by the 10th of January 2021.

Please do not hesitate to contact the Henley for enquiries on the application process on the contact details below: Siyabonga Nkosi – Programme Manager (Henley Business School)

Email: siyan@henleysa.ac.za

Looking forward to your continued support and participation.

Regards,