



inseta
INSURANCE SECTOR EDUCATION
AND TRAINING AUTHORITY

EMPOWERED TO **INFLUENCE** AND **INSPIRE!**

DISCRETIONARY GRANTS APPLICATIONS WINDOW NOTIFICATION - **2022/2023**



INSETA hereby invites all Small, Medium, Large Companies and Professional Bodies in the Insurance and related services sector registered with INSETA as well as Public Institutions & accredited Private Training Providers, to apply for support in the following programmes:

1. Learnerships for Workers and Unemployed Youth
2. Internships
3. Bursaries for Workers
4. Adult Education and Training
5. Candidacy for Workers
6. Skills Programmes for Unemployed Youth and Workers
7. Bursaries for TVET College Lecturers
8. Recognition for Prior Learning (RPL)
9. Short Skills Training for CET College Managers and
10. Special and Strategic Projects aligned to National Skills Priorities and Insurance sector demands.

**The application window
will be opened for
2022/23 applications
from
**24 January 2022 to 31
March 2022** for all
INSETA Programs listed in
this document.**



INSETA



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IMPORTANT TO NOTE:



1. Only companies whose core business falls within the INSETA scope may apply.
2. ***Applicant companies must have submitted a WSP and ATR for the 2022/23 financial year may apply.***
3. Public and Private Skills Development Providers shall not be subjected to the WSP/ATR process only on specific programmes.
4. Except for programmes where it is indicated otherwise in this document, all applications must be made online **ONLY**. The link to all learning programmes advertised will be available on the INSETA website ***www.inseta.org.za*** from 24 January 2022.
5. Please use the system user manual attached for guidance on application submission.
6. No applications will be accepted from learners.
7. Previous track record for successful implementation of INSETA-funded learning programmes will be considered in funding allocation.
8. Capacity to deliver the training and/or host the learners will be verified by INSETA prior to awarding funding.
9. First time applicants will be subject to site visit and if approved, will be awarded conservative numbers until track record for implementation of leaning programmes is established.
10. Failure to submit documentation or to commence within the stipulated timelines will result in the withdrawal of funding.
11. Employers, public and private training providers, may only apply for funding for learners on **ONLY ONE** of the learning programmes listed below.
12. All Programmes may only start once the applicant organisation has received written approval and confirmation of receipt of all required documentation by INSETA.
13. INSETA assumes no financial responsibility to support any learning programmes that start prior to written confirmation of funding by INSETA.

LEARNERSHIPS FOR UNEMPLOYED YOUTH AND WORKERS

Please note the below process for applying for Learnerships; whether **SETA-funded or self-funded**.

All applications must be made online ONLY during the application period.

All Stakeholders must please note the following:

1. Companies and INSETA-accredited TVET Colleges may apply for employed workers and unemployed youth (between the ages of 18 and 35) learners.
2. TVET Colleges applying for Learnerships must have proof of service level agreement with employers in the Insurance sector for placement of learners for the duration of the Learnership(s).
3. Applications for funded and non-funded Learnerships must be for programmes meeting the INSETA scarce and critical skills list (**see INSETA website www.inseta.org.za**)

All enquiries with regard to Learnership applications must be sent to:

Learnerships@inseta.org.za



INTERNSHIPS FOR YOUTH

All applications must be made online ONLY during the application period.

All Stakeholders must please note the following:

1. Companies may only apply for South African unemployed youth (between the ages of 18 and 35) who have successfully achieved Matric PLUS a post-school qualification, e.g., Learnership.
2. Applications must be for programmes meeting the INSETA scarce and critical skills list (**see INSETA website www.inseta.org.za**)

All enquiries with regard to Internship applications must be sent to: **internships@inseta.org.za**



SECTION C

BURSARIES FOR WORKERS

All applications must be made online during the application period.

All Stakeholders must please note the following:

1. Employers are invited to apply for bursaries for persons already permanently employed in the Insurance Sector.
2. The number of students applied for MUST NOT exceed the number of employees listed in the **2022/23** WSP.
3. Applications must be for programmes meeting the INSETA scarce and critical skills list (**see INSETA website www.inseta.org.za**)
4. Applications will only be accepted for study at South African Public Higher Education (HE) and Universities of Technology (UoTs) institutions from NQF 5 and above qualifications.
5. Studies at private institutions will be approved for programs related to the INSETA scarce critical skills list that are not run at any South African Public Higher Education (HE) or and Universities of Technology (UoTs) institutions; on submission of a motivation and with approval at the discretion of INSETA.

6. INSETA reserves the right to award funding in support of the sector's transformational imperatives. Preference will be given to applications from small businesses and on behalf of PDI individuals.

All enquiries with regards to Employed Bursary applications must be sent to:

workerprogrammes@inseta.org.za

SECTION D



SKILLS PROGRAMMES FOR YOUTH

All Stakeholders must please note the following:

1. Skills Programmes Youth must be applied for only by Private SDPs accredited by INSETA, and those accredited by other ETQA for programmes that are in the INSETA Scarce and Critical Skills list.
2. Only credit-bearing skills programmes aligned to a SAQA-registered qualification may be applied for.
3. Only South African unemployed youth (between the ages of 18 and 35) may be applied for.
4. Applicant SDPs must have the scope for the skills programmes they apply for.
5. Accredited SDPs that want to apply for Skills Programmes that are not quality assured by INSETA but support the Insurance sector as per the INSETA Scarce and Critical Skills list, must submit proof of their accreditation and scope for the Skills Programme applied for.
6. Applications must be for programmes meeting the INSETA scarce and critical skills list (***see INSETA website www.inseta.org.za***).

All enquiries with regard to Skills Programmes for Youth applications must be sent to:

SP4Y@inseta.org.za



SECTION E

SKILLS PROGRAMMES FOR WORKERS

All Stakeholders must please note the following:

1. This window is only for Skills Programmes for persons already permanently employed in the Insurance Sector.
2. 70% of the allocation will be to the employer's choice of accredited SDP and 30% will be allocated to accredited SDPs appointed by INSETA with the programme managed centrally by INSETA.
3. The number of learners applied for must not exceed the number of employees listed in the **2022/23** WSP.
4. Applications must be for programmes meeting the INSETA scarce and critical skills list (**see INSETA website www.inseta.org.za**).
5. Accredited unit standard aligned skills programmes and CHE modules will be funded.
6. Motivations must be submitted to INSETA for funding of non-credit-bearing Skills Programmes.
7. Details of the employer's preferred SDP will be required with the application.
8. INSETA will provide employer the details of the SDPs appointed to implement the remainder of the programmes applied for.

All enquiries with regard to Skills Programmes for Workers applications must be sent to: **workerprogrammes@inseta.org.za**



SECTION F

ADULT EDUCATION AND TRAINING FOR WORKERS

All applications must be made on the manual application form provided only during the application period.

All Stakeholders must please note the following:

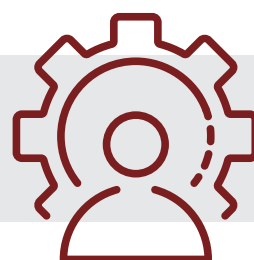
1. Employers may apply for persons already permanently employed in the Insurance Sector.

2. 60% of the allocation will be to the employer's choice of accredited SDP and 40% will be allocated to accredited SDPs appointed by INSETA with the programme managed centrally by INSETA.
3. The number of learners applied for must not exceed the number of employees listed in the **2022/23** WSP.
4. Applications must be for programmes meeting the INSETA scarce and critical skills list (**see INSETA website www.inseta.org.za**).
5. Accredited unit standard aligned skills programmes and CHE modules will be funded.
6. Motivations must be submitted to INSETA for funding of non-credit-bearing Skills Programmes.
7. Details of the employer's preferred SDP will be required with the application.
8. INSETA will provide employer the details of the SDPs appointed to implement the remainder of the programmes applied for.

All enquiries with regards to Employed Bursary applications must be sent to:

workerprogrammes@inseta.org.za

SECTION G



CANDIDACY FOR WORKERS

Applications must be made on the manual application form provided only during the application period.

All Stakeholders must please note the following:

1. This window is only for Candidacy for persons already permanently employed in the Insurance Sector.
2. The number of learners applied for must not exceed the number of employees listed in the **2022/23** WSP.
3. Applications must be for programmes meeting the INSETA scarce and critical skills list (**see INSETA website www.inseta.org.za**).
4. Only programmes aligned to SAQA-registered qualifications will be funded.
5. Motivation must be submitted for application to fund any programme that is not credit bearing but is required for the achievement of professional designation.
6. Details of the preferred Professional Body will be required with the application.

All enquiries with regard to Candidacy applications must be sent to:

workerprogrammes@inseta.org.za



SECTION H

BURSARIES FOR TVET COLLEGE LECTURERS, RECOGNITION FOR PRIOR LEARNING (RPL) AND SHORT SKILLS TRAINING FOR CET COLLEGE MANAGERS

Applications must be made on the manual application form provided only during the application period.

1. Public TVET Colleges may apply for Bursaries on behalf of Lecturers to study through SA HEIs.
2. CET Colleges may apply for their Managers for Financial Skills Programmes through accredited SDPs.
3. Credentials of the SDPs must be submitted with the application.
4. INSETA-registered employers may apply for their employees for Recognition for Prior Learning (RPL) programme.
5. SDPs duly accredited by QCTO for **OC: Claims Assessor (99668)** or **OC: Insurance Underwrite (91784)** will be considered for implementation of RPL programmes in these Occupational Qualifications.

For enquiries regarding the below programs applications must be sent to:

Bursaries for TVET College Lecturers: tvetbursaries@inseta.org.za

Short Skills Training for CET College Managers: cetshortskills@inseta.org.za

Recognition for Prior Learning (RPL): rplworkers@inseta.org.za



SECTION I

STRATEGIC PROJECTS ALIGNED TO SECTOR AND NATIONAL PRIORITIES

Proposals must be submitted for Strategic Projects. There is no link available for these.

Organisations and Education Institutions (Private and Public) are invited to **submit proposals** for support of Economic Reconstruction and Recovery Programme, Youth Employment and SME in the following areas:

1. Youth Entrepreneurship and Business Start-up support
2. 4IR Digital Skills for Youth and Workers
3. Actuarial Science students support and Project Administration
4. Wrap-around support for students funded by INSETA at Public Higher Education Institutions
5. Youth Employability programmes **(excluding Learnerships and Internships)**
6. FAIS support for INSETA SMEs

Please note:

All proposals must be submitted by no later than 31 March 2022 via email to:
proposals@inseta.org.za.



Kindly note that funding for applications and proposals will only be accepted at the INSETA's discretion and subject to the following:

- Funding availability
- First-come-first-served basis regarding receipt of applications
- Meeting the relevant requirements of INSETA DG Policy and SETA Grants Regulations
- Commencing programmes applied for within 2022/23 financial year, no later than **01 January 2023**
- Credible track record and experience in the implementation of funded skills and learning programmes.
- Approval for some of the programmes will be subject to the successful compliance with WSP/ATR submissions requirements.
- No late applications will be accepted.