

Candidate Request for RPL

(To be completed by the candidate)

Request for Recognition of Prior Learning

This application serves to confirm that I (full name and ID Number)

request to participate in the process of Recognition of Prior Learning for the following occupational qualification:

91784: Occupational Certificate: Insurance Agent: Insurance Underwriter

Please include a detailed motivation why you feel that you are ready to participate in the RPL process for the Occupational Certificate: Insurance Agent: Insurance Underwriter.

Your letter should outline your competency, skill and knowledge in the underwriting field and your area of specialisation. (Short Term/ Long Term/ Medical).

Additionally, you should include a list of achievements and any other relevant information the assessment panel may find useful in evaluation of your readiness for entry into the RPL solution.

Use the ELOs and Associated Assessment Criteria in the RPL Application Information Document supplied to guide you in including sufficient information in your motivation letter.

Your motivation should be at least 1 page in length.

Please provide the name of witnesses/mentors that will support you with your RPL evidence preparation and that will be present during the RPL orientation session.

Name of expert witness/mentor	Area of Expertise	E-mail address	Contact Number

Application attachment checklist

I've attached the following to this request for RPL application form:

Item	YES/NO
Motivation Letter per guidelines on page 1 above	
Copy of Grade 12 or equivalent qualification	
Copies of relevant prior qualifications and certificates, including any professional body registration documents	
Detailed Curriculum Vitae (CV) including detailed information on your previous work history, positions held, duties and years of service	
Copy of Organisational Organogram, highlighting where your position fits in. If applicable, organograms for previous positions may be included as well. (Optional)	
Job Description/ Performance Contract	

Declaration

I declare that the information contained in this application is true and correct and that all documents are genuine.

Candidate Signature: _____

Date _____