**Checklist for INSETA Accounting Authority Nominations**

**Accounting Authority Composition:**

The Accounting Authority will comprise fifteen (15) members as follows:

One (1) Independent Chairperson

Six (6) representing Organised Employers

Six (6) representing Organised Labour

Two (2) representing Government/ Professional Bodies/ Sector-Specific Community Organisations

**SECTION A:**

**Nomination Process**

**Name of applicant:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of nominating organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Does the candidate represent any of the following constituencies?

|  |  |
| --- | --- |
| Six (6) representing Organised Employers |  |
| Six (6) representing Organised Labour |  |
| Two (2) representing Government/ Professional Bodies/ Sector-Specific Community Organisations |  |
| Other |  |
| None |  |

1. Is the nomination accompanied by a covering letter on an official letterhead from the nominator’s organisation motivating the nomination which is signed by the nominator and accepted by the nominee?

|  |  |
| --- | --- |
| Yes |  |
| No |  |

1. Is a copy of the nominating organisation’s Constitution and/or Articles of Association and membership list attached to the covering letter as stated above?

|  |  |
| --- | --- |
| Yes |  |
| No |  |

1. Are the qualifications of the nominee currently certified?

|  |  |
| --- | --- |
| Yes |  |
| No |  |

1. Is the identity document of the nominee currently certified?

|  |  |
| --- | --- |
| Yes |  |
| No |  |

**SECTION B: Declaration**

Is the candidate disqualified from serving as a member of the Board due to any of the following:

|  |  |  |
| --- | --- | --- |
| Disqualifying Criteria | Yes | No |
| Is not a citizen and is not permanently resident in the Republic |  |  |
| Is under a legal disability |  |  |
| Is an rehabilitated insolvent |  |  |
| Has been removed from an office of trust on account of misconduct |  |  |
| Has at any time been convicted in the Republic or elsewhere, of any offence for which such person is sentenced imprisonment without the option of a fine |  |  |
| Has at any time been convicted in the Republic or elsewhere of theft, fraud, corruption, forgery or any other act involving dishonesty |  |  |

Shortlisted nominees will be required to obtain police clearance and SAQA qualification verification.