

PRICING SCHEDULE

BID NUMBER -TENDER/INS/2022/01001

BID DESCRIPTION – APPOINTMENT OF TRAVEL MANAGEMENT COMPANY (TMC) TO PROVIDE PROPOSALS FOR THE PROVISION OF TRAVEL MANAGEMENT SERVICES FOR A PERIOD OF THREE (3) YEARS.

NAME OF BIDDER:BID NO. TENDER/INS/2022/01001

CLOSING TIME 11:00 CLOSING DATE 13 JUNE 2022

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

Bid pricing should be in RSA currency and INCLUSIVE of applicable taxes.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)	
1.	The accompanying information must be used for the formulation of proposals.		
2.	Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project. R.....		
3.	PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)		
4.	PERSON AND POSITION	HOURLY RATE	DAILY RATE
5.	PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT		
6.	Period required for commencement with project after acceptance of bid	
7.	Estimated man-days for completion of project	
8.	Are the rates quoted firm for the full period of contract?		*YES/NO
9.	If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.	

Name of Bidder:

*[DELETE IF NOT APPLICABLE]

Any enquiries regarding bidding procedures may be directed to the –

INSETA

Email: Bids@inseta.org.za

Or for technical information –

SCM

**ANNEXURE A3
PRICING SCHEDULE**

Note: Bidders are required to complete ANNEXURE A3 (Workbook in Excel Format) and submit as part of the electronic submission. The Total bid price must be clearly stated above (SBD 3.3).

All instructions regarding the format of the proposal should be followed; otherwise, Bidders may be excluded from the rest of the bidding process.

Please ensure that you comply fully with all requirements set out in the tender document terms of reference. (With all applicable increases or discounts included)